

Barnacre-with-Bonds Parish Council

MINUTES

Of the Parish Council Meeting which took place virtually, via Microsoft Teams on Wednesday 17th March 2021. 7.30pm.

Draft version – for approval at the meeting of the Parish Council scheduled to take place on Wednesday 19th May 2021.

1. Present: Parish Councillors Commander, Howell (Chair), Fennel & LCC Councillor Shaun Turner.
Apologies: Received from Councillor Forshaw, Ibison, Marsh & Gorst.
2. Minutes from the meeting held on 13th January 2021 were discussed. **It was resolved that the Chair would sign the minutes when able to do so. Covid19.**
3. **Declarations of interest** – There were no declarations of interest declared.
4. **Period of public discussion / chance to review Clerk’s report / receive updates from Police, Borough & Parish Councillors re meetings, groups, visits, training courses etc** - The meeting was adjourned at 7:35pm:
Councillor Howell gave the following updates - The footpath on The Toppings estate which connects to the footpath 100 which runs alongside the River Wyre – LCC have been contacted about the two missing lighting columns the developer was supposed to put in and they have confirmed that they are still looking at the design of these with Redrow Homes and they will confirm when finalised.
Trees that were illegally felled on the Calder House Lane development (Duchy Holmes) – Wyre environmental officer (Ryan Orrell) has replied and confirmed that caution letters are being issued to both Duchy Homes and the tree surgeon. Duchy Homes have a responsibility to replace the trees. If cautions are accepted and the trees have been replaced (within the next planting season) then the matter will be concluded. If either party does not accept the caution then prosecution could possibly follow.
Garstang Neighbourhood Plan – The group has not met since the last Parish Council meeting. Councillor Howell has had discussions with Councillor Roger Brooks who has asked for the resolutions from the meeting in November in relation to the Garstang Neighbourhood Plan to take to the next Town Council meeting of Garstang. We are still awaiting an update following that meeting about the possibility of Councillors Howell and Fennel joining the group as representatives of this PC.
Market Town Working Group – The group has not met since the last meeting due to recent Lockdown.
Canal tow path improvements, Garstang to Claughton – Councillor Ibison has had a discussion with a Councillor from Claughton PC who wondered what was happening. Councillor Shaun Turner updated that it was an ambition to get some Lancashire wide money in the budget to put towards building on existing green infrastructure and other quiet areas. A health and Wellbeing exercise. There is £2m in the budget to work with partners (PCs) and look at pathways without any previous funding. Work completed on the tow path at Bilsborrow has now enabled the completion of a circular walk around Bilsborrow.

Signed Date

Claughton are interested in getting involved; the idea will be to link with the guild wheel at Broughton and North – get into Lancaster working with the canals and rivers trust also (Councillor Turner has a meeting with the trust next week) If there is any land anywhere that anyone is aware of that could be used to link these footpaths; please let Councillor Turner know.

New partnership for the Greater Garstang area (2 year Wyre initiative) – Garstang TC seem to be involved but none of the surrounding Parishes – Councillor Shaun Turner updated that this is something that has come out of the Market Town Working Group – they are now setting up this partnership. Wyre are giving some money to areas that have stood up a partnership board to do some work around consultancy. Dave Sharples is the representative for Parish Councils in the area.

Shaun Turner gave a further update on the following:

Pandemic – Lancashire wide the Lancashire Resilience Forum (LRF) was set up as the emergency body (all public sector bodies) is looking to be stood down in the coming weeks so the Councils that had delegated powers will revert back so things are on the up in Lancashire; almost 730k been vaccinated. The ambition for Lancashire is to have everyone fully vaccinated by the end of July 2021.

Bowgreave Rise – the plans get considered April / May. Two modern buildings to replace the existing one; One for dementia (built first) the residents will then move in and then the other one will be demolished and the second building, the extra care centre will be built. All positive. If permitted, the building will commence June time. There have been a couple of objections in relation to speeding. Councillor Turner has asked for some stats from police in the area.

The bus stop opposite will also be looked at.

Clerk mentioned Calder Vale Road that needs work – the bollards and signs were placed there soon after this was reported but nothing else has been done in over 12 months now. Councillor Turner knows of this work and that the banking does need supporting; he will chase this up with LCC and try to get a timescale as to when this will be done. He will keep Clerk updated on the situation.

Councillor Turner also asked the Clerk to send him details of roads etc (noticed item10 on agenda) that needed attention and he would report them on behalf of the PC.

Clerk wanted it noted to personally thank both Councillor Marsh and John (employed by Councillor Marsh's company) for arranging / setting up the new laptop.

Clerk updated that PC Chris Banks has now left the area to another role in South Division and been replaced by PC 4326 Rachel Sanderson (new neighbourhood policing team that covers Barnacre-with-Bonds) The new rural taskforce started on the 1st March following success of the urban task force; 4 rural task force officers based in Garstang that cover Wyre and Fylde who work in collaboration with the wider rural task force team at a county level. They will tackle issues that matter to locals in rural areas, eg farm machinery theft, rural, wildlife and heritage crimes.

Meeting reconvened 8:12pm.

5. **Community event**

This was discussed. **It was resolved that given the current pandemic situation that this be carried forward to the next meeting to be reviewed again at that time.**

6. **Garstang Town Council Emergency Plan**

This was discussed and **it was resolved that the PC would be interested in joining and willing to provide content if and where appropriate toward the Emergency Plan.**

7. **Old Laptop**

This was discussed and **it was resolved that the laptop can be donated to the charity in Garstang as suggested by Councillor Forshaw where the laptop can be donated, to be reset and then given to someone in need. Clerk will contact Councillor Forshaw and arrange this.**

8. **Payments of invoices in-between meetings**

This was discussed, mainly in relation to the Clerk being able to pay the payroll services as and when the invoices are received to benefit from the discount which would be applied to the account in the subsequent year if payments are made in an average of 30 days. Sometimes this is not achievable if authorisation is required at the next meeting (which is beyond the 30 days). **It was resolved that all payments could be made to Autela Payroll (only) and then included on the next meeting agenda as a retrospective payment to be authorised for audit trail of approval.**

9. **McAfee security software**

The current trial is due to run out on the new laptop. This was discussed and **it was resolved that Clerk could purchase the offer which was available last week of £19.99 for 1 device, 1 year and reimburse herself straight away.**

10. **Issues with road surfaces etc around the Parish**

Discussions took place around a few different things that needed to be reported to LCC Highways. **It was resolved that the following should be reported via LCC Councillor Shaun Turner as requested earlier in the meeting:**

- **Sullom side Lane – At the top of Bell Lane round the left hand bend at the top; just on Sullom Side Lane, to the left is very uneven surfacing. This has been reported a few times in the past – I am unable to find the ref number though. Similarly if you keep going on Sullom Side Lane the same thing has happened to the surfacing on the left just as you approach the post box and the junction onto Strickens Lane.**
- **The road surface is in a terrible state on the corner of Strickens Lane where it meets Sandholme Lane and opposite the turn off to Turners Lane. There was a huge pot hole here also which has been filled in very recently but is starting to open back up again as water settles here too which won't help.**
- **The bottom of Bell Lane (where it meets Sandholme Lane) has recently been holding a lot of surface water, particularly when it rains – water is running across the road here. This may be due to a blocked culvert? When it was freezing this made the area treacherous.**

- **There is a large accumulation of water also on Parkhead Lane, North of the motorway bridge.**
- **Also, to chase the sinking of the road into Calder Vale village – email ref to original report is 238925 and for the issue of the replacement reflector bollards email ref 238929.**

11. **Planning applications / appeals / other planning matters**

- a. Application 21/00059/FUL – Engineering Operations to form a lake @ Land to the East of Gubberford Lane, Woodacre Park Farms, Hazelhead Lane. This was discussed and no comments from those present. **It was resolved that Clerk should chase with Councillors Ibison and Marsh to ensure no comments from them also.**
- b. Application 20/01304/FUL – Replacement dwelling @ Woodacre Cottage, Hazelhead Lane. This was discussed and no comments from those present. **It was resolved that Clerk should chase with Councillors Ibison and Marsh to ensure no comments from them also.**
- c. Application 21/00255/OUT – Outline application for erection of 2 No dwellings (c3) with access applied for, to include an internal access road @ The Orchard, 58 Garstang Road, Bowgreave. This was discussed and **it was resolved that the following comment be sent to Planning: the entrance to this proposed development is directly opposite the new Rowland housing development. So, in conjunction with Lancashire County Council Highways Department, the planning department should ensure that the development entrance should meet all statutory highway requirements i.e. sight lines.**
- d. Application 21/00194/FUL – Proposed alterations to existing dwellings, construction of proposed agricultural storage / equestrian building & alterations to entrance gates (part retrospective) @ Hillside, Strickens Lane. This was discussed and **it was resolved there were no comments.**
- e. Application 21/00264/LAWP – Conversion of detached garage to ancillary living accommodation @ Kelbrick Farm, Strickens Lane. This was discussed; as it is only an application for a certificate of lawfulness; **it was resolved there were no comments.**

Signed Date

12.Financial transactions

It was resolved that the Chair would sign the bank statements showing the following transactions being authorised:

| Bank statement | Paid IN / OUT | Paid to | Amount £ | Payment method |
|-----------------------|----------------------|---|-----------------|-----------------------|
| 8 Jan 21 | OUT | N Mason (salary Dec 2020) | 392.48 | SO |
| 8 Jan 21 | OUT | HMRC | 17.80 | BACs |
| 8 Jan 21 | OUT | Easy Websites (service / maintenance) | 27.60 | DD |
| 10 Feb 21 | OUT | Mrs N Mason (reimbursement of purchase of MS365 annual subscription) | 124.97 | FPO |
| 10 Feb 21 | OUT | Barnacre memorial hall hire (2 meetings early 2020) | 50.00 | FPO |
| 10 Feb 21 | OUT | N Mason (salary Jan 2021) | 392.48 | SO |
| 10 Feb 21 | OUT | Mrs N Mason (reimbursement of purchase of laptop) | 649.99 | FPO |
| 10 Feb 21 | IN | Wyre Council IT grant | 500.00 | BGC |
| 10 Feb 21 | OUT | Autela payroll (payroll charges Nov 20, Dec 20 & Jan 21 – invoice 5322) | 49.75 | FPO |
| 10 Feb 21 | OUT | Easy Websites (service / maintenance) | 27.60 | DD |

SO – Standing Order, DD – Direct Debit, FPO – Faster payment, BACs – Banker's automated clearing system & BGC – Bank Giro Credit.

13.Bank statement

It was noted that the current bank balance was £3,220.73.

14.Retrospective payment for authorisation

| Chq / BACs | To pay | For | Amount £ |
|-------------------|-------------------------------|--|-----------------|
| FPO | Autela Payroll (invoice 5322) | Payroll services Nov 20 – Jan 21 inclusive | 49.75 |

It was resolved that the above payment be authorised.

15.Payments for authorisation

| Chq / BACs | To pay | For | Amount £ |
|-------------------|-------------------------------|--|-----------------|
| FPO | LALC (invoice 2310) | Annual subscription 2021/22 | 432.42 |
| FPO | Autela payroll (invoice 5953) | Payroll services Feb – March 21 & HMRC End of Year | £39.16 |

It was resolved that the above payments be authorised.

16.Next meeting

The next meeting of the Parish Council will take place, virtually on Wednesday 19th May 2021.

Meeting closed at 8:40pm.

Signed Date